



Title: Furnishings, Bedding, and Decorations			
Number	EH&S -5-2	Revision:	5/28/08
Date	5/88	Pages	2

PURPOSE: To establish procedures for the procurement of furnishings, bedding and decorations (other than medical furniture) to meet the replacement and additional needs throughout the hospital while meeting the requirements of the National Fire Protection Associations (NFPA) fire safety codes.

SCOPE: Hospital, Ambulatory Surgery Center, and Ambulatory Care Pavilion

PROCEDURES:

I. Responsibilities

- A. **Director of Purchasing** - responsible for procuring all new furniture, draperies and related supplies, assuring criteria specified is in accordance with NFPA’s Life Safety Code for fire development standards.
- B. **Hospital Architect** - responsible for the development of materials listings for Construction projects, limiting interior finishes to that allowed by fire codes.
- C. **Hospital Safety Officer or designee** - responsible for approving or disapproving any requests for clarification of products being in accordance with NFPA

II. Implementation

- A. The interior furnishings governed by the policy consist of, but are not limited to; upholstered furniture, waste and trash receptacles, interior finishing such as wall, ceiling, and floor coverings, carpets and wallpaper, curtains and other textiles.
- B. *Upholstered Furniture:* All furniture possessing a combustible capability must be certified or bear a statement or tag that it meets, or was tested under, the requirements of the National Fire Protection Association 260 or 261 Standard.
- C. *Draperies, Curtains and Similar Furnishings:* Drapes, cubicle curtains, etc., (hanging fabrics or textiles) are to be flame resistant, and must have been tested to meet the requirements of the NFPA-701 "Standard Methods of Fire Tests for Flame Resistant Textiles and Films".

- D. *Soiled Linen and Trash Receptacles and Carts:* Wastebaskets, trash and similar containers such as carts shall be of non-combustible or other approved materials and meet the requirements of the Life Safety Code.
- E. Combustible decorations shall be prohibited unless they are flame retardant or are in the opinion of the Hospital Safety Officer or designee, in such limited quantities that a hazard of fire spread is not present.

III. Variances

- A. In those instances where purchasers are in doubt as to the suitability of a product being introduced into this facility for meeting the intents of this policy, they shall consult with and be guided by the information and advice of the Hospital Safety Officer or designee.
- B. The Environment of Care Committee shall target questionable items identified during hazard surveillance rounds. Failure of Managers or Department heads to provide acceptable documentation for these items will result in the product being removed from the facility.

INQUIRIES/REQUESTS:

Environmental Health and Safety
L1-059 HSC
Zip 8017
Main Office: 444-6783
FAX: 444-6845

RELATED FORMS:

RELATED DOCUMENTS:

NFPA Life Safety Code 101-2000