

ENVIRONMENTAL CHECKLIST

Date: _____ Department: _____ Area: _____

Hazardous Waste	Yes	No	N/A
All chemical and other hazardous wastes are properly identified, segregated and disposed of as a hazardous waste.			
All those who generate or handle hazardous waste have received required training.			
Any corroded, rusted, or leaking containers or 'old' chemicals have been disposed of as a hazardous waste.			
Hazardous waste containers are removed from labs and other accumulation areas within 3 days of filling the container.			
Waste containers are appropriate for the contents, are in good condition, are clearly labeled with the words "Hazardous Waste," and identified with the contents of the container without the use of abbreviations or chemical formulas.			
Secondary containment is provided for all hazardous waste containers.			
The department has implemented efforts to reduce hazardous waste by substituting less hazardous materials, purchasing smaller quantities, micro-scale experiments, recycling, etc.			
Universal Wastes			
Batteries (other than alkaline), fluorescent & high intensity discharge lamps with mercury, thermostats and other mercury containing equipment are collected for recycling.			
Fluorescent bulbs are stored in dated and sealed boxes for recycling prior to pickup by EH&S.			
Regulated Medical Waste (RMW) – New York Public Health Law			
Medical waste is segregated from trash or other hazardous waste, collected in red bags, placed in appropriate cardboard boxes and labeled for pick-up by EH&S.			
Sharps (e.g. needles, scalpel blades, pipettes, razor blades) are collected and disposed of in puncture resistant plastic containers, labeled with a biohazard symbol.			
Persons who generate or handle RMW have received required training.			
Petroleum/Chemical Storage (Tanks)			
All tanks and storage facilities have been registered with EH&S and the required environmental agencies.			
Facilities and tanks are in compliance with current requirements, i.e. spill, overfill and corrosion protection requirements.			
A copy of the written spill response or SPCC plan is readily available.			
All leaks, spills and overfills are reported to EH&S and promptly corrected.			
Regular inspections and testing are performed and records are maintained, as required.			
Clean Water Act			
Silver recovery systems are in place for all X-ray and photographic developing systems.			
No chemicals are poured down the drain.			
All spills are promptly cleaned up and reported, as necessary.			
Waste water is not discharged to surface or ground.			
The discharge destination of floor drains is known and labeled.			
Permitted discharges from boiler blowdowns, cooling towers or other systems is periodically sampled and analyzed, as required.			
Clean Air Act – State Facility Permit			
Point sources (e.g., boilers, incinerators, ethylene oxide abator in UH) are monitored, inspected, and recorded as required.			
Coating operations (e.g., spray booth) have been evaluated for compliance by EH&S.			
Refrigerants in air conditioners, refrigerators and plant equipment are reclaimed by certified technicians.			

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Pesticides	Yes	No	N/A
Pesticides are only applied by persons who have received training and are certified as an applicator by the NY State DEC.			
Contractors applying pesticides are registered with the DEC, maintain records of applications and submit annual reports.			
All pesticides applied are listed for use in NY State.			
Asbestos/Lead			
Asbestos is only disturbed, removed or abated by persons who are trained and certified.			
Those disturbing, removing or abating asbestos or lead ensure that proper labeling, notification, disposal and recordkeeping requirements are met.			
Toxic Substance Control Act (TSCA)			
TSCA requirements are met for all chemicals produced or imported in the country.			
TSCA requirements are met for research, development and manufacturing of all new chemicals.			
Spill Response			
Spill control and cleanup materials are maintained in locations where hazardous chemicals and wastes are stored or used.			
Staff is trained to make proper notifications for petroleum and hazardous substance spills.			
Staff has received spill response training and the proper equipment to contain and clean up spills. Large spills are reported and cleaned up by trained emergency responders.			

Completed by: _____



Department of Environmental Health & Safety
If you have any questions, Contact EH&S at 632-6410

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