STONY BROOK
STATE UNIVERSITY OF NEW YORK

ENVIRONMENTAL CHECKLIST

For Shops, Maintenance, & Construction

Date: _____ **Department:** _____ **Area:** _____

Hazardous Waste	Yes	No	N/A
All chemical and other hazardous wastes are properly identified, segregated and disposed of as a hazardous waste.			
All those who generate or handle hazardous waste have received required training.			
Any corroded, rusted, or leaking containers or 'old' chemicals have been disposed of as a hazardous waste.			
Hazardous waste containers are removed from accumulation areas in a timely manner.			
Waste containers are appropriate for the contents, are in good condition, are clearly labeled with the words "Hazardous Waste," and identified with the contents of the container without the use of abbreviations or chemical formulas.			
Secondary containment is provided for all hazardous waste containers stored near a drain or sink.			
EH&S is notified of any Regulated Medical Waste (RMW) that might appear in the area. RMW is segregated from trash or other hazardous waste, collected in red bags, placed in appropriate cardboard boxes and labeled for pick-up by EH&S. Sharps (e.g. needles, razor blades) are collected and disposed of in puncture resistant.			
Rags and towels containing solvents and other hazardous materials are properly collected and stored in closed, labeled containers.			
Universal Wastes			
Batteries (other than alkaline), fluorescent & high intensity discharge lamps with mercury, thermostats and other mercury containing equipment are collected for recycling.			
Fluorescent bulbs are stored in dated and sealed boxes for recycling prior to pickup.			
General /Housekeeping			
All leaks, spills and overfills are promptly cleaned up and reported to EH&S, as necessary.			
No chemicals are poured down the drain.			
Waste water is not discharged to surface or ground.			
Oils and other bulk chemicals stored have secondary containment.			
Coating operations (e.g., spray booth) have been evaluated for compliance by EH&S.			
Refrigerants in air conditioners, refrigerators and plant equipment are reclaimed by certified technicians.			
Pesticides are only applied by persons who have received training and are certified as an applicator by the NY State DEC.			
Asbestos is only disturbed, sampled, removed or abated by persons who are trained and certified.			
Spill Response			
Spill control and cleanup materials are maintained in locations where hazardous chemicals and wastes are stored or used.			
Staff is trained to make proper notifications for petroleum and hazardous substance spills.			
Staff has received spill response training and the proper equipment to contain and clean up spills. Large spills are reported and cleaned up by trained emergency responders.			

Comments: _____

_____

_____

Completed by: _____

Department of Environmental Health & Safety
If you have any questions, Contact EH&S at 632-6410

Awareness *promotes environmental stewardship…* ***Involvement*** *assures compliance.*

Rev. 4/2005 ENVIRONMENTAL CHECKLIST Shops Maintenace ConstA.doc