



Title: **Integrated Pest Management**

Number EH&S – 8-2

Revision: 6/17/08

Date 2/97

Pages 2

PURPOSE: To provide methods for preventing pest infestations and reporting pest concerns.

SCOPE: Hospital wide.

DEFINITIONS:

Integrated Pest Management (IPM): The coordinated use of pest and environmental information with available pest control methods to prevent pest populations by the most economical means with the least possible hazard to people, property and the environment.

PROCEDURES:

I. Responsibilities:

A. Departments

1. Report all pest problems to Hospital Custodial Services (HCS) at 4-1455.
2. Have waste receptacles emptied frequently.
3. Keep areas free of excess debris.
4. Prohibit purchase or application of pesticides by staff.
5. Prohibit staff from tampering with any pest control efforts.

B. Hospital Custodial Services

1. Receive all phone calls on pest problems and forward information to outside pest management contractor for corrective action.
2. Maintain pest complaint log book which contains a copy of the pest management contract, contractor's NYSDEC business registration, applicators identification cards and daily work reports.

C. Outside Pest Management Contractor

1. Provide HCS with a copy of their New York State Department of Environmental Conservation Pesticide Business Registration and Commercial Applicator's identification cards.
2. At the completion of each job, provide a daily report to HCS that includes the date of the job, detailed scope of work including any products used, product labels, target organism, application method and location, quantity of products used, and dosage rates.

D. Environmental Health and Safety (EH&S)

1. Assist in the hiring of an outside pesticide contractor as needed.
2. Periodically review pest complaint log book and forward any issues to HCS.

E Physical Plant

Conduct maintenance to prevent pest infestation such as sealing penetrations in doors, ceilings, walls, windows and screens; containing and repairing water leaks, and repairing or replacing broken screens.

F. Purchasing

All purchase requests for outside pesticides must be forwarded to EH&S for approval prior to purchase.

II. Integrated Pest Management - Strategies for Staff

- Store food in sealed containers.
- Keep areas free of food scraps, waste paper, boxes and other debris.
- Empty all garbage containers frequently.
- Keep screens, windows, and doors to the outside of the building closed.
- Report water leaks and penetrations in doors, ceilings, walls, windows and screens to the Physical Plant for repair.
- Do not tamper with any pest control equipment, such as glue boards, containerized bait stations, or traps, and follow any instructions provided by the pest management contractor.
- Under no circumstances shall staff apply any pesticides, including, but not limited to over the counter products such as Raid, boric acid and “roach motels”.

III. Off-site Facilities:

If a pest problem is identified in an off-site facility, staff shall notify the Off-site Facility Manager at 4-4380 or the Off-site EOC Coordinator at 4-4066 for assistance.

INQUIRIES/REQUESTS: Environmental Health and Safety
L1-059 HSC
Zip 8017
Main Office: 444-6783
FAX: 444-6845

RELATED FORMS:

RELATED DOCUMENTS: Department of Environmental Conservation 6 NYCRR Part 320
Pesticides - General
6 NYCRR Part 325 Application of Pesticides
6 NYCRR Part 326 Restricted Pesticides