

# HOW TO SEARCH FOR A MATERIAL SAFETY DATA SHEET (MSDS) ON-LINE

***Need an MSDS for a new product or missing a MSDS  
in your Department's site-specific MSDS book?***



- Go to the Stony Brook University Hospital's intranet site "Inside SBUMC" (<http://inside.hospital.stonybrook.edu/sbuh/intranet/>) or go to EH&S' website ([www.stonybrook.edu/ehs](http://www.stonybrook.edu/ehs))
- Go to **Manuals**. Click on the drop down menu and then click on **MSDS**.
- Click for instructions in **English**, **Francais** or **Espanol**.
- Type in the exact product name and click **Search**.
- Scroll down and click on the specific product and manufacturer that you are looking for. There may be multiple listings (for example, acetone has numerous listings with different manufacturers and concentrations.)
- Review MSDS electronically or print out a copy.
- If you don't have this product listed on your department's chemical inventory, add the product name and manufacturer to the **MSDS Inventory Supplement** sheet in the front of your blue MSDS book.
- File the new MSDS alphabetically in the MSDS book.
- If the MSDS that you need is not on-line, scroll down to **Click here to request an MSDS** and complete request form or call EH&S at 4-6783 to request the MSDS.
- EH&S will locate the MSDS and forward it to you.